



Peoples Empowerment Group

## ISB&M College of Commerce

S. No. 44/1,44/1/2, Nande Village, Taluka Mulshi, Pune – 412 115

Tel.: 020-66754622 / 25 Fax: 020-66754678 Email : isbmcc@isbm.ac.in

### STUDENT GRIEVANCE REDRESSAL FORM

#### Instructions:

1. Please fill out this form clearly and legibly.
2. Submit the completed form to the [Principal's Office / Grievance Cell / Head of Department]

#### SECTION A: COMPLAINANT DETAILS

1. Full Name: \_\_\_\_\_
2. Programme & Year (BBA/BBA-CA): \_\_\_\_\_
3. Gender: \_\_\_\_\_
4. Phone Number: \_\_\_\_\_
5. Email ID: \_\_\_\_\_

#### SECTION B: RESPONDENT DETAILS

##### 1. (Grievance Against)

- a) Student
- b) Support Staff
- c) Non-Teaching Staff
- d) Faculty
- e) Infrastructure/Facilities
- f) Other: \_\_\_\_\_

##### 2. Date and Time of Incident (if applicable):

\_\_\_\_\_



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### 3. Brief Description of the Grievance:

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### SECTION D: DECLARATION

I hereby declare that the information provided above is true to the best of my knowledge. I understand that submitting false complaints may lead to disciplinary action.

**Signature of Student:** \_\_\_\_\_

**Date:** \_\_\_\_\_