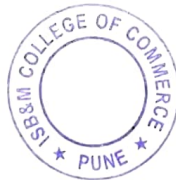


International School of Business and Media
College of Commerce
FYBBA (CA)
Foundation Course
Timetable
13th September to 17th September, 2021

Time	13 Sept 2021	14 Sept 2021	15 Sept 2021	16 Sept 2021	17 Sept 2021
09.30 am- 10.30 am	MS-Office	MS-Office	MS-Office	MS-Office	MS-Office (Online Test)
10.30 am- 11.30 am	Basics of Programming	Basics of Programming	Basics of Programming	Basics of Programming	Basics of Programming (Online Test)

Note: Prof. Dipti. D, Prof. Pravin.S and Prof.Srinivasulu.K will be the Facilitator of MS-Office.




PRINCIPAL
ISB&M College of Commerce
Nande, Pune-412115.

Peoples Empowerment Group
ISB&M College of Commerce
One-Week Foundation Course

on

MS-Office

(13th Sept 2021 - 17th Sept 2021)

REPORT

Date: 18/09/2021

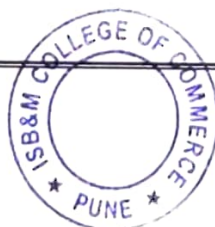
ISB&M College of Commerce conducted a one week Workshop on the topic “**Ms-Office**” from Monday 13/09/2021 to Friday 17/09/2021 for the first year students of BBA & BBA (CA). Prof. Pravin Suryawanshi & Prof. Srinivasulu Komarashetty was the resource person for workshop. FYBBA (CA) sessions were scheduled from 09-30 am to 10-30 am while FYBBA sessions were scheduled from 10-30 am to 11-30 am. All FY students participated enthusiastically in the workshop. Workshop inaugurated by Honorable Principal Dr. Vaman Naik. In his inaugural address principal sir guides the students about the importance of MS-Office skills. Below mentioned topics along with live demonstrations were covered during the workshop. The course was conducted online through Google Meet.

MS-Excel:

- Introduction to basic features of MS-Excel
- Basic functions like cell range, condition basic statements
- Mini max average percentage sum calculations
- Logical functioning AND & OR

MS-Word:

- Introduction to basic features of MS-Word
- Walkthrough of All Menu bars
- Creation and formatting different types of word documents.



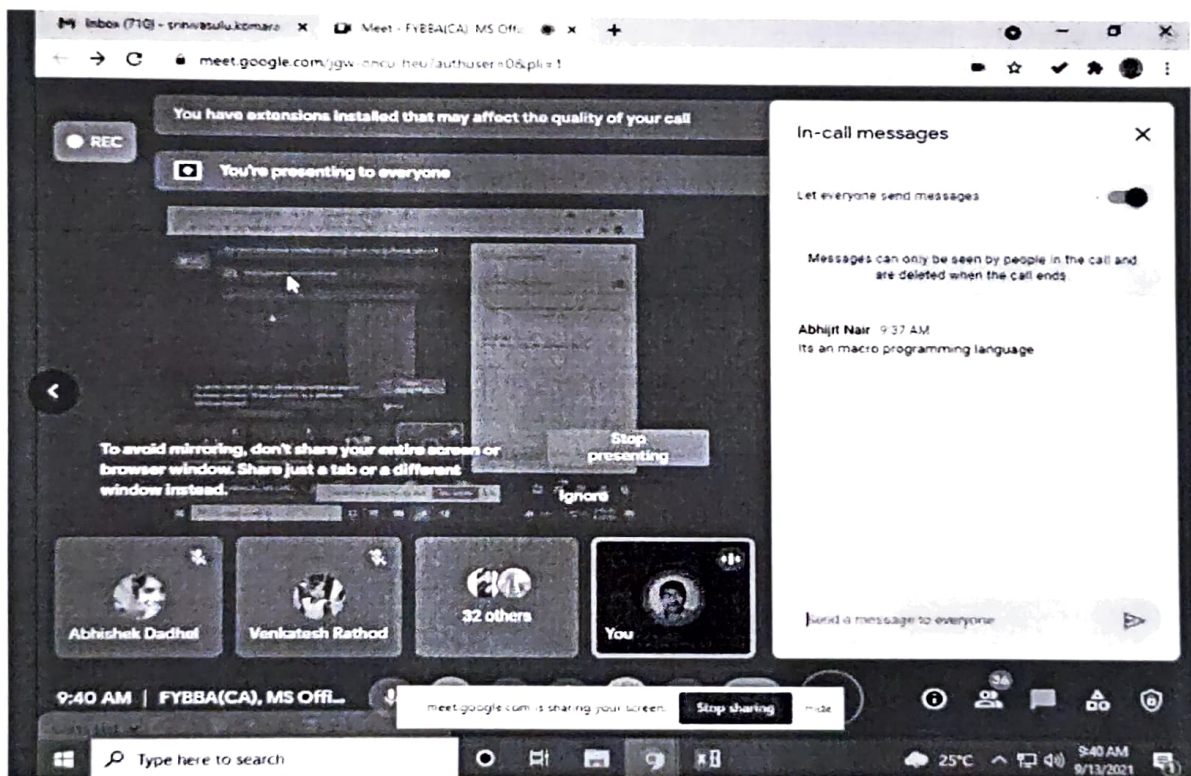
- Some useful tips & tricks related with E-Content.

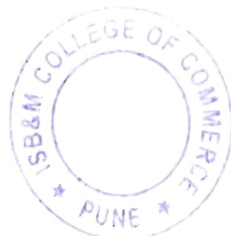
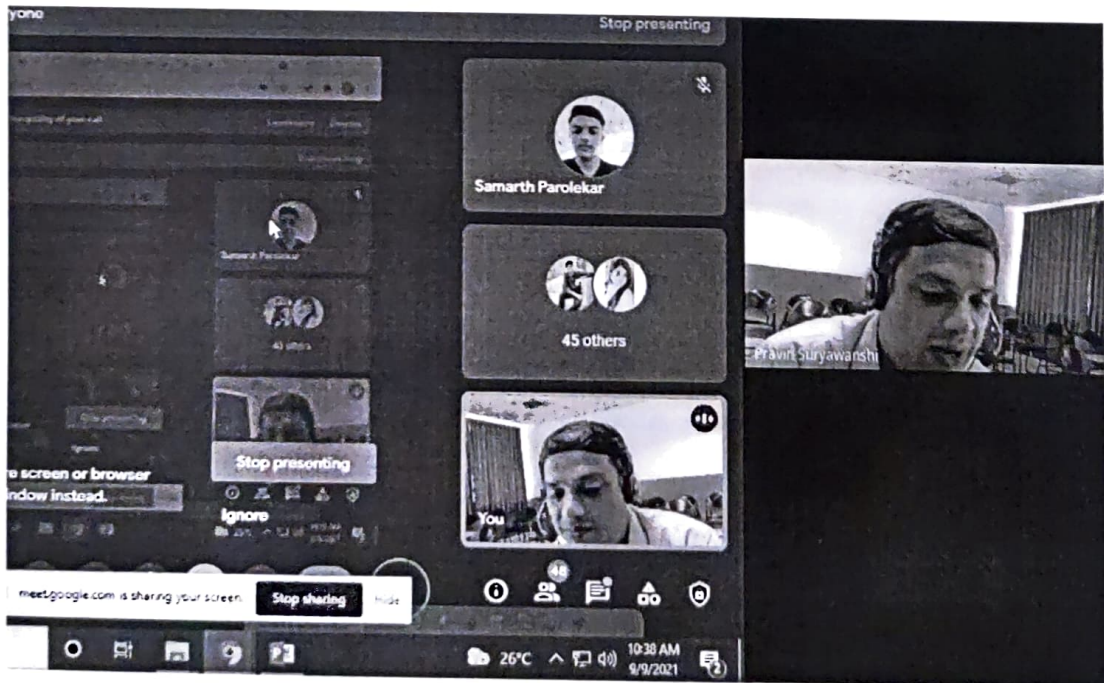
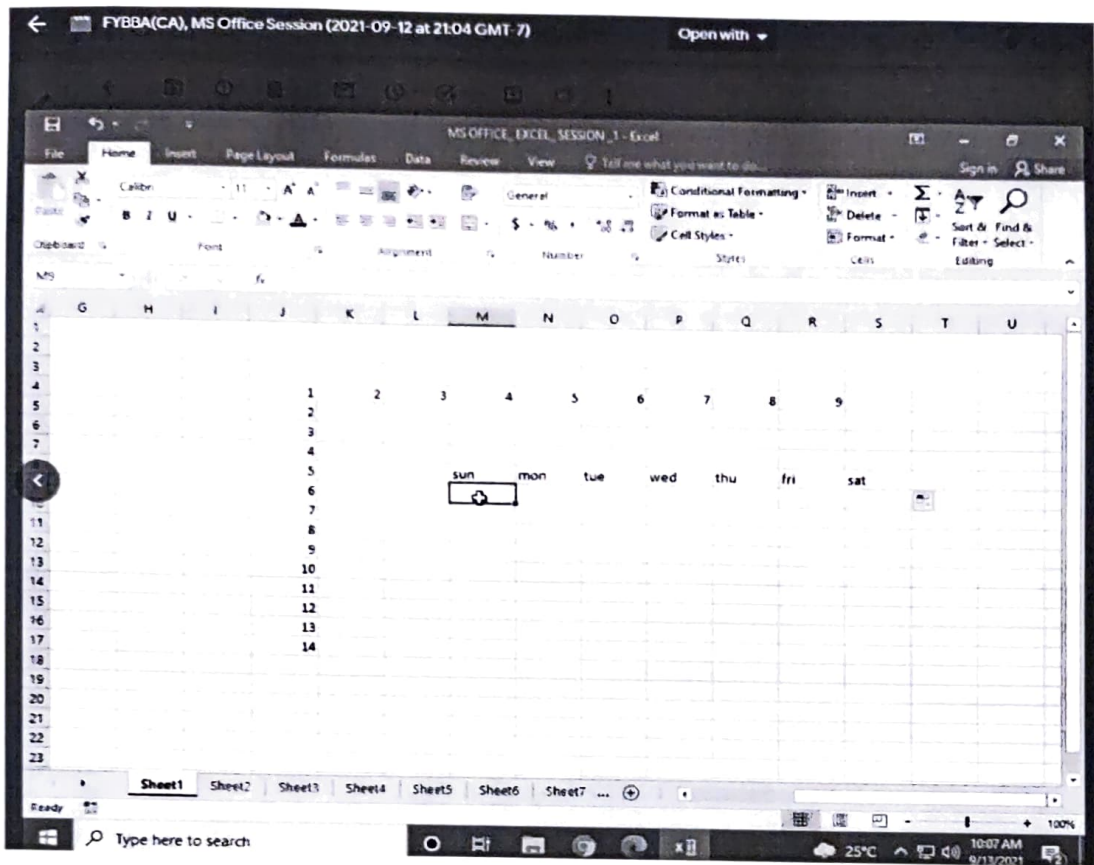
MS-PowerPoint:

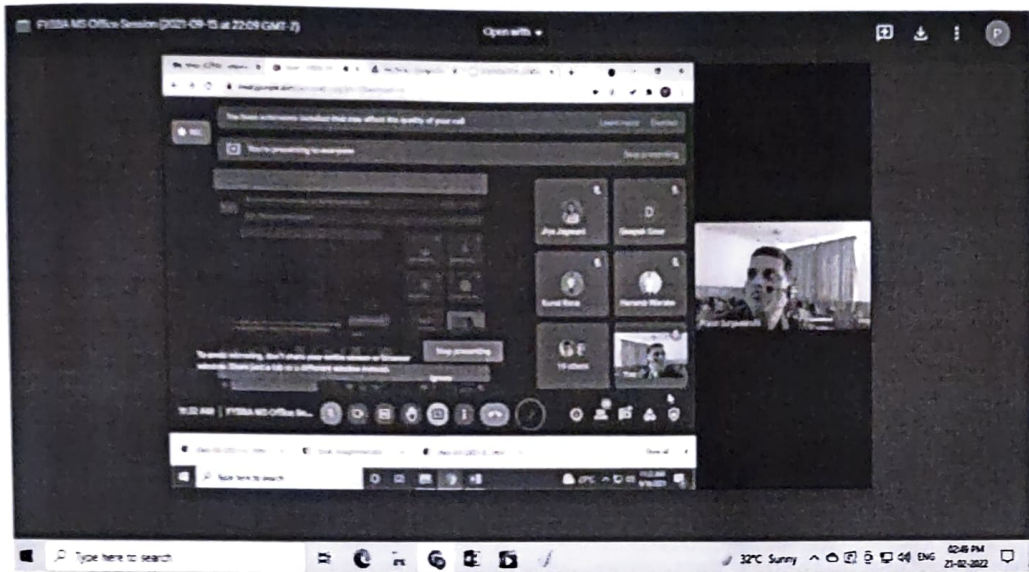
- Introduction to basic features of MS-PowerPoint
- Walkthrough of All Menu bars
- Animations, Transitions, slide appearance etc.
- Creation and formatting different types of presentations.
- Some useful tips & tricks related with E-Content.

All students evaluated with online MCQ on the topics covered at the end of course.

Some snapshot of the workshop:





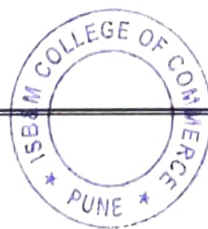


Attendance Records screenshot:

ISB&M College of Commerce					
F. Y. BBA SEM. I – BATCH 2021 – 24					
Student Attendance Sheet					
Faculty:- Prof. Srinivasulu Komarashetty & Prof. Pravin Suryawanshi					
Subject:-Foundation Course & Guest Lectures					
Date	13-09-2021	14-09-2021	15-09-2021	16-09-2021	17-09-2021
Name of Student/ Count	1	2	3	4	5
Aayush Kumar	A	P	P	P	P
Abhay Singh	A	A	A	A	A
Abhishek Singh	P	P	P	P	P
Abhishek Singh	A	P	P	P	P
Akash Pathade	P	P	P	P	P
Akash Girsawale	P	P	P	P	P
Anish Bose	P	P	P	P	P
Bhavesh Rawat	P	A	A	A	A
Chahak Gupta	A	A	P	A	P
Deep Tiple	A	P	P	A	P
Devesh Malpani	A	A	A	A	A
Dipesh Kumar Singh	A	A	A	A	A
Disha Dave	P	P	P	P	P
Esha Lohra	P	P	P	P	P
Gaurav Sharma	P	P	A	P	P



Gyansi Singh	P	P	P	P	P
Gaurav Sharma	P	P	P	P	P
Gyansi Singh	P	A	P	P	P
Harsh Patel	A	A	A	A	A
Heramb Warake	P	P	P	P	P
Jaatin Chhettry	A	A	A	A	A
Jiya Jagwani	P	A	P	P	P
Kaif Ali	A	P	P	A	A
Kajal Chauhan	A	A	P	A	A
Karan Manjare	P	P	P	P	P
Khushaal Thirani	A	P	P	A	A
Khushi Shashoo	P	P	P	P	P
Kunal Rana	P	P	P	P	P
Kushal Jain	P	P	P	P	P
Malekulastar Darbar	P	P	A	P	P
Mandar Jadhav	P	P	P	P	P
Mayank Goyal	A	P	P	P	A
Mayank Kumar Upadhay	P	P	P	P	P
Md Arbaaz	A	A	A	A	A
Om Pawar	A	A	A	A	A
Parth Phutane	A	A	A	A	A
Parthesh Malviya	P	P	P	P	A
Prajwal Kadam	P	A	P	P	P
Pratham Hiremath	P	P	P	P	P
Punit Bardiya	P	P	A	P	P
Ranveer Singh Kalra	A	A	A	A	A
Rashi Sahu	A	A	A	A	A
Rintu Rajput	A	A	A	A	A
Rohit Chintakindi	A	A	A	A	A
Rohit Kumar Singh	P	P	P	P	P
Sahil Bucche	A	A	P	A	P
Shri Nidh	A	A	A	A	A
Shrikant Magar	P	P	P	P	P
Shubham Agarwal	P	P	P	P	P
Shubhangi Kumari	P	P	P	P	P
Siddharth Singh	P	P	P	P	P
Snigdha Chaudhari	A	A	A	A	A
Sukhman Deep Singh Bhatia	A	A	A	A	A
Sumit Sahu	A	A	A	A	A
Tejas Joshi	P	P	P	P	P
Tejaswini Kumari	A	A	A	A	A
Vaibhavi Pawar	A	A	A	A	A



Vedant Nilkant Bomnale	P	P	P	P	P
Sukhman Deep Singh Bhatia	P	P	P	P	P
Sumit Sahu	P	P	P	P	P
Tejas Joshi	A	A	A	A	A
Tejaswini Kumari	A	A	A	A	A
Vaibhavi Pawar	P	P	P	P	P
Vedant Nilkant Bomnale	A	A	P	A	A
Versha Kumari	A	A	A	A	A
Vishal Bharat Kakde	P	P	P	P	P
Vishal Kumar Singh	A	A	A	A	A
Yash Pawar	A	A	A	A	A
Zainulabedeem Rasheed	P	P	P	P	P
Asmita Bhatt	P	P	P	P	P
Kanishka Kaushik	A	A	A	A	A
Yadnesh Hapan	P	P	P	P	P
Cyrus Anthony	P	P	P	P	P
Darshan Tiwari	A	A	A	A	A

ISB&M College of Commerce					
FY.BBA (CA) SEM. I - BATCH 2021 - 24					
Student Attendance Sheet					
Faculty:- Prof. Srinivasulu Komarashetty & Prof. Pravin Suryawanshi					
Subject:- Foundation Course & Guest Lectures					
Date	9-13	9-14	9-15-21	9-16-21	9-17-21
Name of Student/ Count	1	2	3	4	5
Abhay Kumawat	P	A	A	A	P
Abhijeet Jarange	P	P	A	P	P
Abhijit Nair	P	A	P	A	P
Abhishek Dadhel	P	P	P	P	P
Adarsh Patel	A	P	A	P	A
Aditya Dhomne	A	A	A	A	A
Aishwarya Kirdant	A	P	P	P	A
Alka Sharma	P	P	P	P	P
Anjali Gupta	P	P	P	P	P
Anna Kannan	P	P	P	P	P
Arsh Jamal	A	P	A	P	A
Arshad Imam	P	P	P	P	P
Aryan Patel	P	A	P	A	P
Atharvaraj Chavan	A	P	P	P	A



Avisha Sahu	P	P	P	P	P
Bhuwan Sapkale	P	P	P	P	P
Darshana Nahar	A	A	P	A	A
Gaurav Kakde	A	A	A	A	A
Harsh Sharma	P	A	P	A	P
Himanshu Kumar Singh	A	A	A	A	A
Ishu Ranjan	P	A	P	A	P
Kshanaya Adhav	A	A	A	A	A
Kunal Choudhary	A	P	A	P	A
Kureshi Shahid	A	A	A	A	A
Kushal Raut	P	P	P	P	P
Mann Kumar	A	P	P	P	A
Mithun K P	P	P	A	P	P
Mohd Wali Ahmad	P	A	P	A	P
Monalisha Behera	P	P	P	P	P
Nishant Rahul Waghela	P	P	P	P	P
Om Bhadadamkar	A	A	A	A	A
Onkar Kolhe	A	A	A	A	A
Parth Agarwal	P	P	P	P	P
Piyush Jain	P	P	P	P	P
Piyush Ransubhe	P	P	P	P	A
Purab Sengar	P	P	P	P	P
Ravikiran Umadi	P	P	P	P	A
Rugved Umak	P	P	P	P	P
Sakshi Chauhan	P	P	P	P	P
Samarth Parolekar	P	P	P	P	P
Sanket Desai	P	P	P	P	P
Seema Sabale	P	P	P	P	P
Sejal Parashar	A	P	P	P	P
Shohel Sheikh	A	P	P	P	A
Shreya Joshi	P	A	P	A	P
Shubham Auti	P	P	A	A	P
Siddhant Shah	P	A	P	A	P
Tarang Mittal	A	A	A	A	A
Venkatesh Rathod	P	P	P	P	P
Yash Raj	P	A	A	A	P
Yash Soni	A	P	A	P	A
Neha Padwekar	P	P	P	P	P
Ajinkya Misal	P	A	P	P	P
Abhishek Singh	A	P	P	P	A
Nutan Nikam	P	P	P	P	P
Rupesh Gade	P	P	P	P	P



Evaluation Summary screenshot:



FYBBA_CA_2021_24_FOUNDATION_COURSE_MSOFFICE_TEST



Send



P

Questions Responses **40** Settings

Total points 30

Summary

Question

Individual

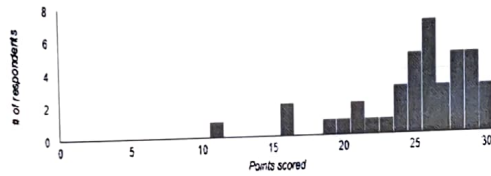
Insights

Average
25.1 / 30 points

Median
26 / 30 points

Range
11 - 30 points

Total points distribution



Frequently missed questions



Summary Question Individual

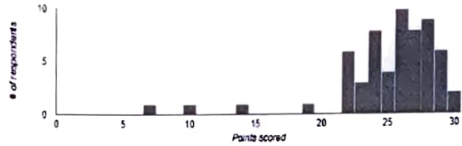
Insights

Average
25.08 / 30 points

Median
25 / 30 points

Range
7 - 30 points

Total points distribution



Frequently missed questions

Prof. Srinivasulu Komarashetty

Event Co-ordinator

Dr. Yaman Naik

PRINCIPAL

Principal
ISB&M College of Commerce

Nande, Pune-412115.

